



Canterbury Girls'  
SECONDARY COLLEGE

Parents' Association

## The 2022 CGSC Book sale Terms and Conditions

### Sellers

1. Books can be sold on consignment (you can sell your books through the book sale) or books can be donated to the CGSC PA to sell (with all the funds going to the school).
2. Books may be dropped off to the school office during the advertised period. Books to be dropped off with all the relevant forms completed. Books that are not on the book list will not be listed for sale. Please do not submit old editions (any exceptions are noted on the books for sale information). Where acceptable, old editions may be sold at a lower price.
3. Study guides that are not listed on the book list can be donated and will be sold at a separate study guides sale in Term 1.
4. We recommend that you check if the books you are selling are needed for your next year. Several books are used across multiple years.
5. Consigncloud.com software is to be used to manage consignments. Name, email address and Compass number will be entered in consigncloud to manage each consignment.
6. Money earned from the sale of the books can be donated to the PA/school or be paid to the seller. Payments will be made in Term 1 2023. All payments will be made by the end of Term 1.
7. If you have not returned the Payment Form, your payment will be deemed a donation to the CGSC PA/ school.
8. Books are being sold via an online store.
9. Books are sold at either 66% or 33% of the new price depending on condition. See below for further information on condition. Pricing is rounded to closest whole dollar. The CGSC Parents Association will deduct 20% commission as fundraising for the school.
10. For books that require an e-book reactivation code, the cost of the code is deducted from the 'new book' price.
11. Whilst all care is taken, the CGSC PA is not responsible for lost books.
12. Unsold books can be donated to the PA/CGSC after the sale.
13. Books that are not collected by the cut-off date will be considered to be a donation to the PA/CGSC.

### Buyers

1. The book sale is an online store.
2. All payments for books are via the online store. When your order is complete you will receive an email with your order and receipt.
3. Book orders will be filled by Parent Association volunteers. Orders will be filled in order of purchase with the best available book allocated first. You will receive an email when your order is ready for collection.
4. Books will be available for collection from the CGSC School Office during the advertised period.
5. All book sales are non-refundable so please ensure you carefully check Campion booklists to ensure you are purchasing the correct books.
6. Books requiring reactivation codes for the e-book or online features have been discounted to account for this. Reactivation codes can be purchased online through Campion or other retailers.

### Book Condition and what to expect?

- All books are "second-hand" so have been used.
- **Better condition** – minimal pen or highlighter (i.e. on < 4 pages), may have some pencil markings. Normal wear and tear for a used book but considered to be in reasonable condition. The cover may have a bend (from carrying in the bag). These books sell at 2/3 of new price.  
**Fair condition** – pen markings or highlighter on > 4 pages, significant pencil markings. Torn or significantly damaged pages or cover. If it looks scruffy, it will be considered fair condition.
- Books are compared to others available, and it is evident which are in better or fairer condition.
- The book sale is run by the support of volunteers and books are categorised as best as possible.