



Canterbury Girls'
SECONDARY COLLEGE

Parents' Association

The 2022 Canterbury Girls' Secondary College Book sale

The 2022 Booksale

1. The online store will continue for 2022.
2. Books can be sold on consignment (sell your books through the book sale and earn money). You can also choose to donate your books, or donate the money earned from the sale of the books to the PA/school. Consigncloud software will be used to manage this part of the sale.
3. Books are sold at 66% and 33% of the new price depending on condition. For books that require an ebook reactivation code, the cost of the code is deducted from the 'new book' price.

Better condition - minimal permanent markings, some pencil accepted. Shows normal wear and tear for a used book. Sells at 2/3 of new price.

Fair Condition - pen markings or highlighting on more than 4 pages, torn or significantly damaged pages or torn or damaged cover. If the book looks worn, it will be considered to be in fair condition – sells at 1/3 of new price

4. The CGSC Parents Association will take 20% of the sale price as fund raising for the school.

What do I need to do to sell books?

1. Check the booklists for next year to ensure you no longer need the books. Booklists have been sent out on Compass. Check the 'books for sale list' to check that the book is being accepted for sale.
2. There are two forms to complete.

Direct Deposit Payment form.

Books for Sale form. Please include the CGSC book code and book title on this form. The 'books for sale list' is available on the school website.

3. Print off the **Books for Sale form** and complete all the relevant details. We are using the parents CGSC compass number as an identifier to ensure the right parent gets payment. Study guides which are not on the list can be donated.
4. Drop off books to the school office. Books can be dropped to the school office
Friday 11 November (for Year 11 & 12s) 8 am – 3.30 pm
Friday 18 November (for Year 11 & 12s) 8 am – 3.30 pm
Friday 25 November (for Years 10, 11 & 12s) 8 am – 3.30 pm
Friday 2nd December (for Years 7 - 12) 8 – 1 pm
Monday 5th – Thursday 8 December (Years 7 - 12) between 8am – 1pm

We recommend Junior/Middle school students drop their books off between Friday 2nd Dec – Thursday 8th December as books may be used up until this time.

5. Return the completed Direct Deposit payment form to the school office. This can be emailed to accounts@cgsc.vic.edu.au or handed to the staff. Your payment details will be entered into the school payment system.
6. The PA volunteers will assess the book condition and enter books onto the Consigncloud software. You will receive emails from this system.

At the end of the sale, you will receive an email showing books sold and any payment expected. If you are not donating your unsold books, please arrange to collect any unsold books Wednesday 14th – Thursday 15th December between 8 am – 4pm. After this date uncollected books will be considered the property of the CGSC PA.

Payments will be made by the office. Payments will be paid by end of Term 1 2023.

CGSC 2022 Book Sale Form

PLEASE PRINT CLEARLY

Student's name and 2022 Class: _____

Parent's name: _____

Parent's mobile: _____ Parent's Compass #: _____

Parent's email address: _____

1. Do you want to receive payment for your books? Yes No

If Yes – please ensure you return the separate Direct Deposit Payment Form. Please note that payment will be made by end of Term 1 2023. Payments will not be made this year.

If No – 100% of the sales will be donated to CGSC PA.
2. Do want any unsold books returned to you at the end of the sale? Yes No

If Yes – remember to collect these unsold books on Wednesday 14th or Thursday 15th December between 8am – 4pm. After this time, the books will become the property of the CGSC PA.

If No – books will become the property of the CGSC PA at the end of the sale.

Books for Sale

List your books below. Please check the 'books for sale list' for which books are being accepted. Old editions will not be entered for sale. Book condition will be assessed by the CGSC PA Book sale team.

CGSC Book code	Office use	Book Title	Entered (office use)

Parent's Name: _____ Parent's Compass # _____

CGSC Book code	Office use	Book Title	Entered (office use

Notes: